2027 Schedule of Fees and Charges

UQ Skills is a Registered Training Organisation and operates in accordance with applicable legislation and the Standards for Registered Training Organisations. UQ Skills is entitled to charge fees for services provided to students undertaking a program of study. These fees are for items such as program materials, administrative support, student services and training and assessment services. We review our fees schedule regularly and endeavour to keep the cost of training down.

When and how do I pay?

Fees are payable when an Application/Registration Form has been approved. Fees must be paid in full within 7 days of receiving an Invoice for payment from UQ Skills. We may cancel an enrolment or discontinue training if fees are not paid as required. Payment methods include bank transfer, B-pay and card payment. Payment details and authorisation form is attached to the Application/Registration form.

Student Cancellation

Students who cancel their enrolment after a training program has commenced will not be entitled to a refund of fees and will incur the entire cost regardless of whether they are on a payment plan or not.

Can I get a refund?

Yes - If you give notice to cancel your enrolment more than 10 days prior to the commencement of a program you will be entitled to a full (100%) refund of fees paid.

If you give notice to cancel your enrolment less than 10 days prior to the commencement of a program you will be entitled to a 75% refund of fees paid. The amount retained (25%) by UQ Skills is required to cover the costs of staff and resources which will have already been committed based on your initial intention to undertake the training.

If you give notice to cancel your enrolment after a training program has commenced, you will not be entitled to a refund of fees. Discretion may be exercised by the Student Services Manager if there is extenuating or significant personal circumstance that led to your withdrawal.

If for any reason UQ Skills is unable to fulfil its service agreement with a student, UQ Skills must refund the student's proportion of fees paid for services not delivered.

How do I get a refund?

To obtain a refund you are required to give written notice to cancel your enrolment and complete a Refund Request Form. Written notice may be in the form of an email or letter. Where refunds are approved, payment will be paid via electronic funds transfer using the authorised bank account or the credit/debit card used for initial payment

This payment will be made within 30 days from the time you gave written notice to cancel your enrolment.

Are my fees protected in case I need a refund?

Yes - UQ Skills has a responsibility to protect the fees paid by students.

Do I pay GST in my tuition fees?

No – Training tuition fees are GST exempt under section 38-85 GSTR 2003/1 Goods and Services Tax, tax ruling. The ruling explains the supply of a course for 'professional or trade course' is a GST-free education course. GST does apply on the payment of some miscellaneous charges.

Changes to terms and conditions
UQ Skills reserves the right to amend the conditions of the student's enrolment at any time.
If amendments are made that effect the student's enrolment the student will be informed 7 days prior to changes taking effect.

Payment Plans

You will be able to request a Payment Plan upon enrolment. These plans have been designed to limit the amount paid by students upfront and is structured to collect fees as the course progresses.

Ezypay

UQ Skills utilises EziPay as a payment method for students enrolling in its programs.

Where a student enters into a payment arrangement through EziPay, the student accepts the associated EziPay Terms and Conditions at the time of sign-up. All administrative fees, transaction fees, failed payment fees, or other charges imposed by EziPay are disclosed to the student prior to acceptance and are payable by the student under the EziPay agreement.

Fees and charges associated with EziPay do **not** form part of the Student Contribution Fee under the Skills Assure Supplier (SAS) Agreement and are separate from tuition fees payable to UQ Skills.

UQ Skills is permitted to use this payment method under its SAS Agreement, provided that:

- students are informed of the payment arrangement prior to enrolment;
- all associated fees and charges are disclosed upfront.

Please refer to the Student Handbook for further information on student rights and obligations.

Fees

Department of Agriculture and Applied Rural	
AHC50122 Diploma of Agriculture	
Subsidised concessional fee:	$8,240
Subsidised non-concessional fee:	$9,100
Full fee:	$11,990
Subsidised Multicultural Australia fee:	$10
AHC51422 Diploma of Agribusiness Management (Add a Diploma Option) (Only students who have successfully completed AHC51422 Diploma of Agribusiness Management are able to undertake this program with credit.)	
Full fee:	$4,7796

AHC51422 Diploma of Agribusiness Management	
Concessional Co-Contribution Fee:	$8,240
Non-concession Co-Contribution Fee:	$9,100
Full Fee:	$11,990
AHC50122 Diploma of Agriculture (Add a Diploma Option) (Only students who have successfully completed AHC51422 Diploma of Agribusiness Management are able to undertake this program with credit.)	
Full Fee:	$4,796
AHC30122 Certificate III in Agriculture (Traineeship)	
Co-contribution fee: (Full amount subject to elective unit choices)	$1.60/nominal hour x 16 units
Concessional co-contribution fee: (Full amount subject to elective unit choices)	$0.64/nominal hour x 16 units
School-based trainees:	$0
Full Fee:	$5225
ACM40818 Certificate IV in Farriery (Apprenticeship)	
Co-contribution fee	$1,988
Concessional co-contribution fee:	$795
High school apprentice (fees may apply once you finish school)	$0
Under 25s apprentice:	$0
ACM40818 Certificate IV in Farriery	
Full fee – RPL With Gap Training:	$7,865
Full fee – RPL with no Gap Training:	$6,055
Full fee – RPL for future apprentice employers (UQ Skills approval required):	$3,785
Full Fee:	$18,732
AHCSS00030 Farm Business Management Skills Set	
Subsidised concessional fee:	$152
Subsidised non-concessional fee:	$280
Full fee:	$3,870
Farm Ready Program	

Full fee (UQ staff/students) – 1 Day Delivery:	$ 615
Full fee (UQ staff/students) – 2 Day Delivery:	$ 740
Full fee (external):	$ 670
AHC21216 Certificate II in Rural Operations	
VET in Schools (VETiS) funding:	$ 0
Full fee for high school students (discounts may apply):	$ 4820
AHC32822 Certificate III in Rural Operations (Post VETiS Program)	
Full fee with credit transfers (6 new units):	$ 1,140
Full fee with credit transfers (9 new units):	$ 1,710
Full fee: Program only offered to students who completed VETiS AHC21216	N/A
11339NAT Certificate III in Indigenous Cultural Heritage Assessment (Indigenous Archaeological Foundations)	
Non-Concessional Co-contribution fee:	$4,130
Concessional Co-contribution fee:	$3,556
Full fee:	$8,750
Operate Tractors	
Full fee:	$ 600
Full fee (UQ staff/students):	$ 550
Operate Side by Side Utility Vehicles	
Full fee:	$ 600
Full fee (UQ staff/students):	$ 550
Operate Quad Bikes	
Full fee:	$ 600
Full fee (UQ staff/students):	$ 550
Operate Side by Side Utility Vehicles & Operate Quad Bikes Cluster	
Full fee:	$ 660
Full fee (UQ staff/students):	$ 610
Maintain and Operate Chainsaws and Fell Small Trees	
Full fee:	$ 760
Full fee (UQ staff/students):	$ 710

Perform Machinery Maintenance	
Full fee:	$ 1140
Full fee (UQ staff/students):	$ 1040

Four-Wheel Drive Training	
Full Fee:	$ 600
Full Fee (UQ Staff/students):	$ 550

Biosecurity Plant Protection short course	
Full fee:	$ 400

Pesticide user training	
Full fee:	$ 670
Accelerated:	$ 620

Advanced Feed Milling (non-accredited)	Members	Non-members
Module 1 to 6: +8%	$3,359 + GST	$3,694 + GST
Module 1:	$621 + GST	$680 + GST
Module 2:	$497 + GST	$550 + GST
Module 3:	$497 + GST	$550 + GST
Module 4:	$497 + GST	$550 + GST
Module 5:	$1367 + GST	$1,501 + GST
Module 6:	$249 + GST	$270.00 + GST

AHCSS00074 Agricultural Chemical Handling Skill Set	
Full fee:	$ 660
UQ staff fee:	$ 610

Agricultural Digital Technologies short course	
Full fee:	$ 2,075

Pregnancy Testing and Artificial Insemination	
Full Course – UQ Staff	$4,200
Full Course – UQ Student/Public	$4,665
Single Unit – UQ Staff	$2,820
Single Unit – UQ Student/Public	$3,135

Department of Animal Care & Vet Nursing

ACM20121 Certificate II in Animal Care	
VET in Schools (VETiS) funding:	$0
Full fee for high school students (discounts may apply):	$ 3,900
ACM30122 Certificate III in Animal Studies – face to face delivery	
Students are required to pay 30% of the total fee upon enrolment:	
Subsidised concessional fee:	$3,842
Subsidised non-concessional fee:	$4,709
Full fee:	$8,755
ACM30122 Certificate III in Animal Studies (Traineeship) Queensland	
School-based trainees:	$0.00
Priority Population Group:	$524
Subsidised non-concessional fee:	$1,312
ACM30122 Certificate III in Animal Studies (Traineeship) Skills Tasmania	
Learner Contribution:	$0
ACM40418 Certificate IV in Veterinary Nursing – face to face / online with employment	
Students are required to pay 30% of the total fee upon enrolment.	
Subsidised concessional fee:	$5,733
Subsidised non-concessional fee:	$7,350
Full fee:	$12,600
ACM40418 Certificate IV in Veterinary Nursing (Traineeship) Queensland	
School-based trainees:	$0
Priority Population Group	$857
Subsidised non-concessional fee:	$2144
ACM40418 Certificate IV in Veterinary Nursing (Traineeship) Skills Tasmania	
Learner Contribution:	$0
ACM20121 Certificate II in Animal Studies (ACVN)	

Full fee (including admin fee):	$4,980
Full fee payment plan (including admin fee):	$5,780
Gap/Custom assessment:	$120
Request for an assessment feedback review:	$80
Additional language, literacy and numeracy (LLN) assessment:	$25
3-month extension fee:	$270
6-month extension fee:	$510
12-month extension fee:	$850
Re-instatement fee:	$225
Replacement learner guide (per guide):	$45
Replacement student folder:	$350 - $490
Subject re-enrolment (per subject):	$225 - $490
Change of direct debit agreement:	$90
Late payment fee (payment plan):	$30
Textbook 1 (purchased by student):	$120 (approx.)
Textbook 2 (purchased by student):	$70 - $100
ACM30122 Certificate III in Animal Studies (ACVN)	
Full fee (including admin fee):	$6,430
Full fee payment plan (including admin fee):	$7,230
Gap/Custom assessment:	$120
Request for an assessment feedback review:	$80
Additional language, literacy and numeracy (LLN) assessment:	$25
3-month extension fee:	$270
6-month extension fee:	$510
12-month extension fee:	$850
18-month extension fee:	$1250
Re-instatement fee:	$225
Replacement learner guide (per guide):	$45
Replacement student folder:	$350 - $490
Subject re-enrolment (per subject):	$225 - $490
Change of direct debit agreement:	$90
Late payment fee (payment plan):	$30
Textbook 1 (purchased by student):	$120 (approx.)

Textbook 2 (purchased by student):	$70 - $100
ACM40418 Certificate IV in Veterinary Nursing (ACVN)	
Full fee (including admin fee):	$7,580
Full fee payment plan (including admin fee):	$7,980
Certificate IV Foundation Module	$2,760
Treatment Module	$2,380
Surgical Module	$1,820
Reception Module	$1,920
RPL (including admin fee):	$6,650
Gap/Custom assessment:	$120
Request for an assessment feedback review:	$80
Additional language, literacy and numeracy (LLN) assessment:	$25
3-month extension fee:	$270
6-month extension fee:	$510
12-month extension fee:	$850
18-month extension fee:	$1250
24-month extension fee:	$1500
Re-instatement fee:	$225
Replacement learner guide (per guide):	$45
Replacement student folder:	$350 - $490
Subject re-enrolment (per subject):	$225 - $490
Change of direct debit agreement:	$90
Late payment fee (payment plan):	$30
Textbook 1 (purchased by student):	$120 (approx.)
Textbook 2 (purchased by student):	$70 - $100
Large Animal Handling (non-accredited)	
Full fee:	$ 580 + GST
ACM40122 Certificate IV in Animal Regulations and Management	
Full fee:	$ 10,640
ACMMIC401 Microchipping	
Full fee:	$4 535

ACM50421 Diploma of Equine Management	
Pre-requisites to ACM50421 Diploma of Equine Management	$0
Full fee:	$14,980
UQ Staff:	$11,980
Department of Health and Business	
HLTAID009 Provide Cardiopulmonary Resuscitation	
Full fee:	$74.00
UQ staff / student fee:	$69.00
Re-booking fee*:	$35.00
HLTAID011 Provide First Aid	
Full fee:	$ 140
UQ staff / student fee:	$ 125
Re-booking fee*:	$60
HLTAID015 Provide Advanced Resuscitation and Oxygen Therapy	
Full fee:	$ 205
UQ staff fee:	$ 185
HLTAID012 Provide First Aid in an Education and Care Setting	
Full fee:	$ 140
Full fee: (UQ Staff)	$ 130
HLTAID013 Provide First Aid in remote or isolated site	
Full fee:	$ 455
Full fee: (UQ Staff)	$ 435
Snake Bite First Aid (non-accredited)	
Full fee:	$ 105
Full fee: (UQ Staff)	$ 100
Seizure Awareness (Non-accredited)	
Full Fee:	$ 90

Full Fee: (UQ Staff)	$ 85
HLT33021 Certificate III in Allied Health Assistance	
Full fee:	$ 4,280
High school pathway model:	$949
HLT23221 Certificate II in Health Support Services	
Full fee:	$ 3,850
Level 1 Fundamentals QLD Procurement Certificate Program	
Queensland State Government employees:	$90
Full fee:	$150
Level 2 Fundamentals QLD Procurement Certificate Program	
Queensland State Government employees:	$1,150
Queensland State Government employees – Group booking:	$1,050
Full fee:	$1,350
Full fee – Group Booking:	$1,250
Level 3 QLD Procurement Certificate Program – PSP50616 Diploma of Procurement and Contracting	
Queensland State Government employees:	$5,900
Queensland State Government employees – Group booking:	$5,700.00
Full fee:	$6,950.00
Full fee – Group Booking:	$6,750.00
Level 4 QLD Procurement Certificate Program – PSP60616 Advanced Diploma of Procurement and Contracting	
Queensland State Government employees:	$5,900.00
Queensland State Government employees – Group booking:	$5,700.00
Full fee:	$6,950.00
Full fee – Group Booking:	$6,750.00
PSP50616 Diploma of Procurement and Contracting	
Full fee:	$6,950.00

New South Wales Government Employees:	$5,900.00
PSP60616 Advanced Diploma of Procurement and Contracting	
Full fee:	$6,950.00
New South Wales Government Employees:	$5,900.00
BSB40320 Certificate IV in Entrepreneurship and New Business	
Full fee for high school students: Accelerated:	$2,900
Online:	$3,800
Full Fee:	$4,200
BSB50420 Diploma of Leadership and Management	
Full fee for industry: Accelerated: 16 weeks	$14,760
UQ staff (not students need industry experience)	$11,760
BSBSS00096 Innovation Practice Skill Set	
Full fee:	$ 1,700
Accelerated:	$ 1,540
BSBSS00102 Micro Business Skill Set	
Full fee:	$ 1,700
Accelerated:	$ 1,540
BSBSS00104 Small Business Management Skill Set	
Full fee:	$ 1,700
Accelerated:	$ 1,540
Occupational Health and Safety Leadership	
Full fee:	$ 600
Digital Technologies 101: Business Technologies for Work	
Full fee:	$ 650
Workplace Sustainability short course	
Full fee:	$ 580

Department of Applied Technologies

MAR20324 Certificate II in Maritime Operations (Coxswain Grade 1 Near Coastal)	
Full fee:	$ 4,480
UQ Staff:	$ 3,340
MARSS00008 Shipboard Safety Skill Set	
Full Fee:	$ 720
Workplace Cyber Security Foundations	
Full fee:	$ 1,540
Introduction to Handheld Tools and Power Tools	
Full fee:	$ 750
Full fee (UQ staff/students):	$ 700
Advanced Welding and Fabrication: Trade Level	
Full fee:	$ 1,120
Welding and Fabrication	
Full fee:	$ 750
Food Safety short course	
Full fee:	$ 1,730
Food Leadership short course	
Full fee:	$ 1,730
Food Manufacturing Technology short course	
Full fee:	$1,730
Advanced Food Safety	
Full fee:	$ 1,730
Navigating Leadership in the Modern Workplace Short Course	
Full fee:	$ 1,730
Food Safety – Root Cause Analysis & Preventative Actions (Masterclass)	
Full fee:	$ 590

Plain English Allergen Labelling Requirements (Masterclass)	
Full fee:	$ 590
The Food Industry Leaders's Toolkit (Masterclass)	
Full fee:	$ 590
Advanced Food Product Development: From Concept to Commercialisation (Masterclass)	
Full fee:	$ 590
Mineral Industry Safety and Health Centre (MISHC) RPL	
G3 Full Fee:	$300
G2 Full Fee:	$300

Note.

- All accredited training tuition fees are exempt from the payment of GST.
- RPL fees are the same as the fee listed above for completing the listed program.
- UQ Skills payment terms are 7 days.

Other fees and charges

Item	Cost
Re-issuing of certificate (printed only)	$ 55
Cost to repeat a unit	Same as initial cost
Payment plan administration charge	10% of total fees
RPL application fee	$ 280
3-month extension fee (Full Programs)	$ 520
1-month extension fee (Level 1 QLD PCP)	$ 45
1-month extension fee (Level 2 QLD PCP)	$ 110
*Students will be charged a re-booking fee for failing to attend the practical session of First Aid	$ 65
*Students will be charged a re-booking fee for failing to attend the practical session of CPR	$ 40
Online Application Fee (applicable to some programs)	$90